

ISCA WEBSITE

भारतीय विज्ञान कांग्रेस संस्था

(विज्ञान और प्रौद्योगिकी विभाग के अंतर्गत एक व्यावसायिक संस्था,
विज्ञान और प्रौद्योगिकी मंत्रालय, भारत सरकार)

14, डॉ० बिशेश गुहा स्ट्रीट, कोलकाता - 700 017, भारत

THE INDIAN SCIENCE CONGRESS ASSOCIATION

(Professional Body under Department of Science & Technology,
Ministry of Science & Technology, Government of India)

14, Dr. Biresh Guha Street , Kolkata - 700 017, INDIA

Telephone : (033) 2287-4530, 2281-5323

Website : <http://sciencecongress.nic.in>

Fax : 0091-33-2287-2551

E-Mail : iscacal@vsnl.net

es.sciencecongress@nic.in

No **202** /52B/2022-2023

Dated: 30.06.2022

Subject: Hiring of one Gardener two days in a week services/ 8 hours per day at ISCA Garden, 14, Dr. Biresh Guha Street, Kolkata 700017

TENDER CALL NOTICE

Dear Sirs,

The Indian Science Congress Association (ISCA) is one of the largest Scientific Institutions in India. It is a Professional Body under Department of Science Technology, Ministry of Science & Technology, Government of India.

The Association invites sealed tenders in **Two Bid System** containing **Part I (Technical Bid) & Part II (Financial Bid)** from firms/ companies having experience as provider of services to Government (such as service providers to DRDO etc.) of daily wages housekeeping services on contract basis as mentioned below:

PART - I

TECHNICAL BID: The Technical Bid must accompany the following documents with self attestation and company seal for Technical Evaluation:

- i) Updated Employees State Insurance (ESI) Registration.
- ii) Updated Employees Provident Fund (EPF) Registration.
- iii) Service TAX
- iv) PAN
- v) Earnest Money Deposit (EMD)
- vi) Labour License
- vii) Firm registration Certificate / Trade License
- viii) Service Provider Credentials

PART - II

FINANCIAL BID: The Financial Bid must accompany the Price Bid dully filled in as per the format given below:

Name of Agency	
Service Charges (two days in a week services/ 8 hours per day)	
Service Tax	
Total	
Grand Total	

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Sealed Tender documents (both Technical & Financial Bid) must reach the undersigned at this address. **Dr. S. Ramakrishna, General Secretary (Membership Affairs), The Indian Science Congress Association, 14, Dr. Biresh Guha Street, Kolkata- 700 017** on or before **12th July, 2022**. **THE QUOTATIONS MUST REACH BY SPEED POST/ REGISTERED POST/ COURIER POST ONLY.**

The bids **Hiring of one Gardener two days in a week services/ 8 hours per day** beyond office hours and holidays as and when required. The Contractor should be a registered Company/firm holding all required licenses/tax registration documents etc. The contract will be initially for duration of one year from the date of signing of the new contract and may extend up to maximum of three years under same terms and conditions subject to satisfactory performance every year.

The successful bidder will have to execute a contract agreement with the office and the validity of the contract agreement will be for a period of one year which the successful bidder has to convey in writing. **The bidders must submit the tenders in envelope containing a) Technical Bid, b) Financial Price Bid** superscripting the envelope "**Hiring of one Gardener two days in a week services/ 8 hours per day at ISCA Garden**". The envelope should be sealed and stamped on ends. Please do not send rates by fax e-mail. It may be noted that ISCA reserves right to reject any quotation without assigning any justification. For further enquiry you may kindly contact the undersigned at ISCA office in any working days.

Thanking you,

Yours Sincerely,

(Dr. Atul Kumar)
Executive Secretary