

The Indian Science Congress Association
(A Professional Body under Ministry of Science & Technology, Govt. of India)
14, Dr. Biresh Guha Street
Kolkata 700 017

Recruitment for the Post of Multitasking Staff

Adv. No.3982/51E (MTS Rec.)/2015-2016

Dated 4th March, 2016

The Indian Science Congress Association invites applications for filling up the following positions:

Name of the Post	No. of Posts	Pay Scale with Grade Pay (Rs.)	Age limit as on 01/04/2016	Essential Qualification	Category
Multitasking Staff	04	PB-1 5,200-20,200/- 1,800/-	S.C. – 35 Years Gen. – 30 Years	Madhyamik or equivalent Matriculation	S.C. – 01 Gen. – 03

The posts carry usual allowances in accordance with the rules of The Indian Science congress Association. Additional increment (s) may be given to the exceptionally meritorious candidates, as recommended by the Selection Committee.

The Application form can be obtained from the ISCA (Hqrs.) by sending a self addressed stamped envelope (size 10 x 5 inches). The application duly filled in the prescribed form and all copies of certificates/testimonials in support of evidences along with two copies of recent passport size photographs must reach the General Secretary (Membership Affairs.), The Indian Science Congress Association, 14, Dr. Biresh Guha Steet, Kolkata 700 017 on and before 11th April, 2016. The application form also be available in ISCA website, www.sciencecongress.nic.in

Those are working in Government and Quasi Government organizations and in Public Sector Undertakings should apply through proper channel. Candidates called for interview will not be entitled to any T.A.

Sd/-
(Er. Dr. N.B. Basu)
General Secretary (Membership Affairs)
The Indian Science Congress Association

THE INDIAN SCIENCE CONGRESS ASSOCIATION
14, DR. BIRESH GUHA STREET, KOLKATA 700 017

**DULY FILLED IN APPLICATION FORM IS TO BE SUBMITTED TO THE GENERAL SECRETARY
(MEMBERSHIP AFFAIRS) SO AS TO REACH HIM NOT LATER THAN APRIL 11, 2016**

I. Post applied for.....

II. Personal Data:

1. Full Name (in block letters).....

*2. Permanent Address.....

Ph. No..... E.mail.....

*3. Temporary Address (if any).....

Ph. No..... E.mail.....

4. Age as on (01.04.2016)..... Date of Birth.....

5. Nationality.....

6. Place of Birth.....

**7. Whether belonging to Schedule Caste/Schedule Tribe/OBC: Yes/No.....

if yes, please mention.....

8. Father's/ Husband's Name, Occupation & Address.....

III. Educational Qualifications:

Examination passed and degrees obtained	Name of School/College and University	Date of entering & leaving	Year of passing	Divisions obtained with marks	Subjects of study

IV. Technical Experience (if any):

- Any change of address, permanent or temporary, should be immediately communicated to the General Secretary (Membership Affairs). Candidates are advised to arrange for redirection of the communication to their new address, if necessary. The Association will generally take note of such changes, but cannot accept any responsibility in the matter.

- Certificate in the prescribed form duly signed by the competent authority is to be enclosed in support by candidates, belonging to Schedule Castes/Schedules Tribes. Persons employed in any other organization must submit application through proper channel furnishing a no objection certificate from the employer.

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V. Professional Appointment held:

Name and Address of employer	Position	Period	Present Salary and Grade	Reasons for leaving the post (if applicable)

VI. Experience (if any), give details:

VII. Are you willing to accept the minimum initial pay? If not, state the lowest initial pay acceptable to you

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VIII. Names, Addresses and Telephone Nos. of persons not related to the applicant by blood or marriage to whom reference may be made concerning character and qualifications.

- 1.
- 2.
- 3.

IX. Copies of testimonials

- 1.
- 2.
- 3.

X. Brief statement of special activities and qualifications (if any):

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XI. Time required for joining the post, if selected:

Date.....

Signature.....