



# भारतीय विज्ञान कांग्रेस संस्था

( विज्ञान और प्रौद्योगिकी विभाग के अंतर्गत एक न्यावसायिक संस्था,  
विज्ञान और प्रौद्योगिकी मंत्रालय, भारत सरकार )

14, डॉ० बिरेश गुहा स्ट्रीट, कोलकाता - 700 017, भारत

## THE INDIAN SCIENCE CONGRESS ASSOCIATION

(Professional Body under Department of Science & Technology,  
Ministry of Science & Technology, Government of India)

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Any clarification which the tenderer may require regarding the tender, before submission, may be had from the Secretary, The Indian Science Congress association by prior appointment.

Executive

After acceptance of the tender, the successful contractor shall sign the necessary contract papers within 3(three) days after being intimated to do so by the Owner. In case of delay in signing the contract paper or in starting the work within the stipulated time, the earnest money of the tenderer will be forfeited, the tender cancelled and the Owner shall be at liberty to have the work executed by a different agency.

Payment for work completed by the contractor shall be made on the basis of Interim bills to be submitted by the contractor, after checking and certification by the Owner's Architect/Consultant. Retention money amounting to 10 % of the Certified value shall be deducted from each Interim bill and retained by the Owner for 12 months after completion of the entire work. The Retention money will, however, not be deducted from Interim bills till the Security deposit already held is covered. The Retention money will be refunded to the contractor on expiry of Guarantee period of twelve months, subject to the contractor having rectified any defect that may occur during this period at his own cost and to the satisfaction of the Owner. Should the contractor fail to rectify any such defects, the Owner may have the same done by any other contractor and shall deduct the sum so spent from the Retention money and/ or from any other sum due to the contractor.

Income tax and Sales tax will be deducted from each progressive bill at the current rates specified in the Income-tax and Sales-tax Acts. Time is the essence of the contract and the entire work must be completed in all respects within eight weeks of issue of Work order. A penalty of Rs. 2000/- shall be imposed for each week of delay in completion of the work beyond the stipulated completion period. The date of commencement of work should be mobilized within 7 days from the date of work order. Period of final measurement should be done by the contractor jointly in presence of Architect/Engineer authorized by the architect on a Measurement book from two weeks from the date of completion of work. The quantity of work should be jointly signed and stamped and verified by the contractor and the architect/engineer authorized by the architect.

The envelope containing the tenders should be sealed and stamped on ends. Please do not send rates by fax/e-mail. It may be noted that ISCA reserves right to reject any quotation without assigning any justification.

Thanking you,

Yours Sincerely,

(Amit Krishna De)  
Executive Secretary